

Council

The 113th meeting of the Health and Care Professions Council will take place as follows:-

Date: Wednesday 20th September 2017

Time: 2pm

Venue: Rooms D & G, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Elaine Buckley (Chair)
Stephen Cohen
Maureen Drake
Sue Gallone
Sonya Lam
Eileen Mullan
Joanna Mussen
Gavin Scott
Robert Templeton
Graham Towl
Nicola Wood
Stephen Wordsworth

Enquiries: Louise Lake, Director of Council and Committee Services
020 7840 9711
louise.lake@hcpc-uk.org

Public Agenda

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests** verbal
5. **Minutes of the Council meeting of 6th July 2017** enclosure 1
For discussion and approval
Claire Amor, Information Governance Manager
6. Papers from Claire Amor, Governance Manager as follows:-
 - (i) **Matters arising** enclosure 2
To note
 - (ii) **Annual review of outstanding actions** enclosure 3
To note
7. **Chair's report** enclosure 4
For discussion
Elaine Buckley, Chair of HCPC
8. **Chief Executive's report** enclosure 5
For discussion
Marc Seale - Chief Executive and Registrar
9. **Social Work England** verbal
For discussion
Marc Seale - Chief Executive and Registrar
10. **Review of the Code of Corporate Governance** enclosure 6
For discussion and approval
Louise Lake – Director of Council and Committee Services
11. Papers previously considered by the Audit Committee as follows.
Stephen Cohen – Chair of the Committee
 - (i) **Minutes of the Audit Committee meeting held on 5th September 2017** enclosure 7
For information
 - (ii) **Expenses Policies** enclosure 8
For discussion and approval
Andy Gillies - Director of Finance

12. **Annual report – Key Financial information** enclosure 9
For discussion and approval
Andy Gillies - Director of Finance and Jacqueline Ladds – Director of Communications

13. **Fitness to Practise Annual report** enclosure 10
For discussion and approval
Kellie Green – Head of FtP Operations

14. **Resolution**

The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.’

Item	Reason for Exclusion
15	a, b ,c, h
16	g
17	g
18	c
19	b

15. **Minutes of the private part of Council held on 6 July 2017** enclosure 11
For discussion and approval
Claire Amor - Information Governance Manager

16. **Minutes of the private part of the Audit Committee held on 5th September 2017**
For information
Stephen Cohen - Chair of the Audit Committee enclosure 12
17. **5 Year plan**
For discussion
Andy Gillies - Director of Finance enclosure 13
18. **PSA performance review 2016-2017**
To note
Michael Guthrie – Director of Policy and Standards enclosure 14
19. **Appointment of an independent member to the Remuneration Committee**
For discussion and approval
Louise Lake – Director of Council and Committee Services enclosure 15
20. **Any other business in private**
Previously notified and agreed by the Chair