

Making a complaint about service received from the Health and Care Professions Council

About this form

You can use this form if you wish to make a complaint or give us feedback about the service you have received from the Health and Care Professions Council (HCPC). You can print this form and complete it by hand, or you can complete the form electronically and return it by email.

You do not have to use this form. Alternatively, you can write to us or email us providing as much information about your complaint as possible.

You can find further information about our complaints and feedback process on our website, including information about how will investigate your complaint or feedback and what action we might take as a result.

Further information about the complaints process is available on our website at: www.hcpc-uk.org/aboutus/customerservice/

If you wish to discuss your concerns with the Feedback and Complaints Manager at the HCPC please email feedback@hcpc-uk.org

Please note that we may not be able to give you an immediate response to your concerns via email, but we can discuss the process with you.

1. Your details

Registration number (if applicable) Address Telephone number Email address
Address Telephone number
Address Telephone number
Telephone number
Telephone number Email address
Telephone number Email address
Telephone number Email address
Email address
2. Details of complaint
Summary of the complaint
Summary of contact with the HCPC (including date / time and employee
spoken to if known)
spoken to ii knowii)

Please provide a description of what happened				
3. Supporting documentation				
3. Supporting documentation				
Have you attached or enclosed any additional	Yes	No		
	Yes	No		
Have you attached or enclosed any additional documents? If so please provide a summary below and attach contacts and attach contacts are also as a summary below.			porting	
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Have you attached or enclosed any additional documents? If so please provide a summary below and attach conduction documents.			porting	9

Once you have completed this, please send it to the address:

Feedback and Complaints Manager
The Health and Care Professions Council
Park House
184 Kennington Park Road
London
SE11 4BU

Or email:

feedback@hcpc-uk.org

We aim to confirm receipt of your feedback within 3 working days.